



The Parish of St Giles' with St Mary's, Pontefract



Job Title	Net Zero Carbon Freelance Fundraiser
Duration	Fixed term contract for 12 months
Reporting To	The Reverend Ian Bullock, Vicar of Pontefract

Key Relationships

The Reverend Ian Bullock, Vicar of Pontefract

Rosalind Cooper, Net Zero Carbon Programme Manager for the Diocese of Leeds

Key representatives from Churches within the NZ Parish Network (hereby known as 'the group')

Remuneration

This is a self-employed position offered on a fixed-term contract for a period of 12 months, with a total fee payable of £25,000, paid equally over 12 months. The appointed candidate will be responsible for managing all associated costs, including income tax and National Insurance contributions, as no additional allowances or reimbursements will be provided.

About the Project

This is an exciting and unique opportunity for an experienced freelance fundraiser with a passion for sustainability to pioneer new and imaginative ways to fund the Net Zero Carbon work for our historical buildings in a first of its kind role within the Church of England.

The Church of England has committed to reach net zero carbon by 2030, guided by a national route map and supported by the national Net Zero Carbon programme. All parts of the Church will need to raise additional funds to implement this plan, which puts parishes - historic sites of community togetherness and faith-based action - at its heart.

In line with the Church of England's strategy, and building on many years of environmental mission and ministry, the Diocese of Leeds has developed a detailed Net Zero Carbon Action Plan for the area.

To support this vital work, we are seeking an experienced freelance fundraiser to develop a strategic approach to NZC fundraising within a small pilot group of parishes

The Benefice of Pontefract
All Saints ✕ St Giles' with St Mary's ✕ St Michael the Archangel ✕ St Stephen's
Strengthening Faith, Building Community

The Parochial Church Council of The Ecclesiastical Parish of St Giles, Pontefract
is a charity registered in England and Wales (1135106).

within a 30-minute drive of Pontefract, by accessing statutory bodies, charitable trusts and other sources to finance Net Zero projects in these churches.

The successful candidate will use their significant experience and understanding of developing Cases for Support and bid-writing within the current fundraising landscape to help achieve a high level of success with NZC grant applications for the Parish Network.

This post is funded by the Church of England Net Zero Programme on a freelance basis for 12 months.

The working pattern will be agreed in line with the group's requirements, but it is expected that a minimum of 100 hours per month (2-3 days/week) would be dedicated to this project.

Project Brief

Purpose

- To work with each parish to create a full NZC Case for Support for their route to NZC.
- In line with each bespoke plan, to identify and apply for strategic funds to deliver NZC projects and initiatives
- To investigate collaborative funding potential across the group of parishes.
- Work with the group of parishes so that the gained learnings on the project – including case studies – are shared to allow for other parishes to benefit from this pilot projects' work

Key Outcomes

- Meet with key stakeholders in the parishes to create a Case for Support document for every church in the group [N.B. the Case for Support documents will become the intellectual property of the church itself]
- Complete a minimum of 30 strategic funding applications for the churches in the group.
- Create case studies which may be used by The Church of England to further its NZC initiatives internally and externally.
- Research and identify sources of local and regional funding from grants and foundations for individual parishes and the network of parishes as a whole
- Liaise with local authorities to explore collaboration for funding for churches

Working with the Vicar of Pontefract and the Net Zero Carbon Programme Manager:

- Ensure regular meetings are held to update on progress, and to allow for any challenges that are experienced are resolved in a timely manner.
- Explore with parishes how they measure their impact on the wider community to support their NZC funding applications.
- Build good working relationships with the clergy and lay people of the nominated churches.
- Work alongside peer learning networks including the EcoChurch network and NZC Network

- Understand and promote the Diocesan and National NZC Grants schemes.

Experience and qualifications	
The ability to communicate in a clear and persuasive manner both in writing and verbally	Essential
Experience of running successful funding campaigns	Essential
Experience in seeking and applying for funding from grant making bodies	Essential
Experienced at working with the voluntary sector	Essential
An understanding of the climate emergency and a willingness to work towards decarbonisation	Essential
Experience in a Christian Stewardship and /or Fundraising role	Desirable
A Carbon Literacy qualification	Desirable

Skills/Aptitudes	
Understanding of, and an ability to develop, good relationships and work with representatives of the nominated churches.	Essential
Excellent IT competency in Word, PowerPoint and Excel	Essential
Highly organised, able to work to tight deadlines and manage conflicting priorities	Essential
Ability to deal sensitively and diplomatically with different stakeholders	Essential
Ability to maintain a high level of confidentiality	Essential
A willingness to engage with the specific principles of decarbonising heritage church buildings	Essential
A willingness and ability to work in-person in parishes in the Pontefract area, as well as to work remotely	Essential
A willingness and ability to work evenings and weekends on occasion	Essential
The ability to independently travel to meet with stakeholders in their locations.	Essential

Character and personal qualities	
Empathy with the faith and mission of the Church of England and comfortable engaging with a worshipping community	Essential

Any Other Duties

This job description provides a guide to the duties and responsibilities of the post and is not an exhaustive list. The post holder may be asked to undertake any other relevant duties and responsibilities appropriate and commensurate to the post.